

APPENDIX

A) RULES AS AMENDED AT THE 1995 AGM

B) OFFICERS AND COMMITTEE MEMBERS

C) TRUSTEES

D) TREASURER'S REPORT 1995

(A)

RULES

(as amended at the 1995 AGM)

1. **The Society** shall be known as the "Bath and Camerton Archaeological Society".

2. **The Objects** of the Society shall be:

To promote for the public benefit the study of archaeology in all its branches.

In furtherance of the said object but not otherwise the Society shall have the following powers-

- (a) To promote encourage and assist in excavations and investigations of general archaeological interest and to publish appropriate reports.
- (b) To organise lectures, discussions and excursions.
- (c) To keep a vigilant observation on any excavation necessitated by housing, roadmaking , or similar activity, and to cause proper record to be made of any archaeological material that may be revealed in such excavations, in consultation with the owner and /or contractor concerned.

3 **Excavations**

Members engaged on excavations shall undertake not to remove any finds from the site, however trivial or unimportant these may appear, and shall do their utmost to see that this regulation is strictly observed by other helpers or visitors.

4. **Membership**

- (a) Application for membership shall be made on the prescribed form. The names of newly elected members shall be announced, as convenient , at General and other open meetings of the Society.
- (b) The rate or rates of annual subscription shall be fixed from time to time by a general meeting of members. Different rates may be prescribed for different categories of member. Subscriptions are due and payable on 1 January each year.

5. **Annual General Meeting**

- (a) The Annual General Meeting shall be held during November. At this meeting the reports on the past year's activities shall be read and the audited accounts shall be presented. The officers and the other members of the Committee shall then resign their posts, and the election of Officers and Members of the Committee shall then take place. Retiring Officers and Members shall be eligible for re-election .

- (b) The election of the President and Vice- President may be made at the Annual General Meeting .
- (c) The Officers elected at the Annual General Meeting for the ensuing year shall consist of a Chairman, Honorary Secretary and Honorary Treasurer. Six committee members shall also be elected.
- (d) Nominations for the officers and members of the Committee must reach the Honorary Secretary ten clear days before the Annual General Meeting.
- (e) Candidates for election must be proposed and seconded by fully paid up members of the Society and shall have the prior consent of the person nominated.
- (f) An Auditor shall be appointed at each Annual General Meeting.
- (g) Elections shall be by ballot or show of hands.

6. **Special General Meeting**

- (a) The Committee may at any time call a Special General Meeting of the Society.
- (b) On a request to the Chairman, signed by not less than 15 members, a Special General Meeting may be summoned.
- (c) Members shall be notified of the business of a Special General Meeting at least fourteen days before such a meeting.

7. **Powers of the Committee**

- (a) The affairs of the Society shall be controlled by a Committee elected by, and subject to the directions of, the members at the Annual General Meeting.
- (b) The Committee shall elect four Trustees for life of all the property , both real and personal, of the Society and such property shall be held upon the trusts declared in a declaration made the sixth day of February 1964, and the first four Trustees shall be those named in the said Declaration.
- (c) The Committee may nominate a President and Vice-President for the election at the Annual General Meeting.
- (d) The Committee shall, after due consideration with the President , appoint a Director of Excavations.
- (e) The Committee may during the course of the year, appoint a member to serve for that year should a vacancy occur, and may also co-opt not more than two additional members for any particular duty that may be required during that year, but such co-opted member shall not have voting powers.

- (f) The Committee shall, if necessary, make alterations to the rules, but such alterations must be submitted to the Annual General Meeting for approval. NO alteration shall be made to clauses 2, 7(f) nor 8(b) without the prior approval of the Charity Commission , and no alteration shall be made which will cause the Society to cease to be a charity in law.
- (g) Each member of the Committee shall have one vote, In the case of and equality of vote, the Chairman shall have a second or casting vote.
- (h) At Committee meetings the quorum shall be five.

8. **Finance and Property**

- (a) The real and personal property of the Society shall be held in Trust on behalf of the Society by the Trustees.
- (b) If in the event of the dissolution or winding - up of the Society there remains, after the satisfaction of all just debts and liabilities , any property whatsoever the same shall not be distributed among the members of the Society but shall be given or transferred to a charitable institution or institutions having objects similar to the Society, as the Society may decide, and if effect cannot be given to such , then to some other charitable object.
- (c) The Society's accounts shall be drawn up for each period of 12 months ending on 30 September and shall be audited by the person appointed under Rule 5(f).

9. **Removals**

- (a) A member whose subscription remains unpaid at 30 June in any year shall cease to be a member of the Society.
- (b) If there shall be any ground alleged , other than non-payment of subscriptions, for the removal of any members of the Society, such ground shall be submitted to the Committee, who if they so resolve shall bring the question of such removal before the General Meeting, and give notice thereof to such member, and such member shall , if a resolution be passed at such meeting for such removal, thereupon cease to be a member of the Society.

B) OFFICERS

VICE PRESIDENT-	R DUMBRECK
CHAIRMAN -	JEFF ADAMS
HON. SECRETARY-	
MEMBERSHIP SECRETARY	SUE LANGDON
HON-TREASURER-	PATRICIA WHIPP ,
HON DIRECTOR OF EXCAVATIONS-	MRS J LAWES

COMMITTEE MEMBERS 1996

THE CHAIRMAN)
HON SECRETARY) EX OFFICIO
HON TREASURER)
MEMBERSHIP SECRETARY)
HON DIRECTOR OF EXCAVATIONS)
HON EXCURSION SECRETARY	R N ANDERSON
LIBRARIAN	HUGH WARREN
	MISS W J N UNDERHEY
	MRS P DAVIS

1. Mr Arthur E. Clout,
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3. Mr Ian A Girvan,
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4. Mrs Sue Langdon,
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